

**MINTUES OF THE MEETING OF THE BOARD OF TRUSTEES OF
BROADHEMBURY NEIGHBOURHOOD COMMUNITY LAND TRUST HELD BY
ZOOM ON WEDNESDAY, 17 FEBRUARY 2021 AT 7 PM**

Present:	Steve Chipperfield	Chair
	Rob Phillips	Deputy Chair
	Sara Clarke	Secretary
	Mike Drewe	Treasurer
	Adam Powell	Parish Council Nominated Trustee

1. Welcome and apologies

The Chair welcomed the Trustees and advised that the meeting would be recorded for the purpose of minute taking but once the draft minutes had been agreed the recording would be deleted.

There were no apologies

2. Conflicts of interest

The Trustees confirmed there were no amendments required to the Conflicts of Interest register.

3. Minutes of the previous meeting

It was noted that the draft minutes stated the PIP application had been rejected by the Parish Council and this should be amended to 'had not been supported by the Parish Council'. Subject to this change the minutes of 10 February 2021 were approved.

4. Matters arising

Middlemarch update

The Secretary advised she would be speaking to Jay Lambe (Middlemarch/Wessex) the following day to discuss next steps. Sara confirmed that she had sent a copy of the Trust's rules and mission and vision statement to Jay for information. It was also agreed that an amended version of the EDDC briefing document, prepared by the Chair, and the summary survey commentary be sent to Middlemarch so they are brought up to date as quickly as possible. **ACTION: SCI**

Website update

The Deputy Chair advised that Chris Ledward had sourced a host for the site with a cost of £362 for 3 years, equating to c £120 pa. The cost was approved by the Board.

In addition, the Deputy Chair, Adam Powell and the Secretary had met to discuss the content for each of the site pages and Adam had prepared a brief, following the meeting, which was still to be reviewed by Rob and Sara. It was noted that we expected to launch the website mid March. **ACTION: RP/AP/SCI**

EDDC local plan consultation

The Deputy Chair advised this was still work in progress. **ACTION: RP**

5. Membership applications update

The Secretary reported that we now had 114 members.

6. Financial – cashflow

The Secretary referred to the paper distributed with the agenda. The current bank balance was £2,030 and anticipated expenditure over the next month of £6,216. Sara would therefore submit a grant claim to EDDC to cover the website hosting cost, PIP application and Middlemarch fee. **ACTION: SCI**

7. Affordable homes – revised strategy & options plan

The Deputy Chair advised that he hoped to issue a draft final Members' Survey report on 18 February. He would also attach a copy of the raw data and comments, with all personal information and membership numbers removed, and he reminded the Board that as the data was not aggregated it should only be seen by the Trustees. **ACTION: RP**

In relation to communication of the survey results the Deputy Chair advised that the Data Protection statement in the survey had stated that aggregated data could be shared with EDDC, the Parish Council and Trust members, however, the wider community had not been included.

The Board agreed the content of the Chair's briefing paper for EDDC planning, distributed prior to the meeting, subject to some minor amendments.

The Board discussed timing of members zoom meetings to communicate the outcome of the survey and our options going forward. It was agreed that we should endeavour to consult with both EDDC and Middlemarch prior to the members' meetings and the Chair would send his briefing document with the updated survey to EDDC by the end of the week. It was hoped a meeting with EDDC could be arranged for next week. **ACTION: SCh**

It was also agreed that a communication be sent to members be on Monday 22 February inviting them to attend one of a series of small zoom meetings in the week commencing 8 March to discuss the results of the survey and our options going forward. Adam Powell

kindly volunteered to help the Secretary set up the invites using Doodle. **ACTION:**
SCI/AP

It was agreed at this stage we were not in a position to publish anything in this month's Parish Magazine.

8. Any other business

It was noted that the recent planning application in Kerswell was unlikely to include affordable housing.

The Board discussed the need to find additional Trustees preferably from the Parish hamlets.

9. Date of next meeting 24 February 2021 at 7pm